

2009-10 Federal Programs Calendar For LEAs

As of August 4, 2009

MONTH	EVENT	CONTACT
<i>July</i>		
	FY10 Consolidated Application Funds available on FACTS to LEAs with approved applications	Brenda Staggs
	Charter Annual Financial Reports due to SDE	Eric Hilgendorf
	LEA review unobligated federal dollars prior to Sept. 30 for drop-dead and prior year grants	Eve Carney and FACTS
	Training available for new Homeless Education Liaisons—on-line through NCHE (July-August)	Karen Munn
	Monitoring of Migrant Summer Programs	Paula Gaddis
1	Submission of Individual Student Record (ISR) for migrant students	Paula Gaddis
22	EIS/ESL Data Training-Alcoa City	Trish Kelly, Jan Lanier
27	Understanding requirements of High Priority Title I schools webinar	Rita Fentress, Julie McCargar
29	Understanding requirements of High Priority Title I schools webinar	Rita Fentress, Julie McCargar
<i>August</i>		
Before School Starts	Public School Choice parent notification to parents of all students in High Priority Title I schools	Rita Fentress
	LEA Required Notifications: 1. Parental rights regarding military recruiter 2. Parental notification of “unsafe” schools 3. Student eligibility for Title I-A, Migrant, Homeless, and ELL 4. If school is in “improvement” 5. Students’ achievement level on State assessment 6. Parents’ right to request teachers and paraprofessionals’ qualification	NCLB Consultants
	Charter Annual Financial Reports, Budget, Transportation, Insurance, Surety Bond and Salary Schedule due to SDE	Eric Hilgendorf
	LEAs’ SES Provider Fairs and other parent outreach efforts (Aug-Sept)	Rita Fentress
	Public School Choice transfers are implemented	Rita Fentress
3	Application for migrant school-year due	Paula Gaddis
5	Service Requirements for ELL students webinar	Jan Lanier
6	PSC/SES Blueprint webinar	Rita Fentress
11	Data management for ELL and migrant education Webinar	Jan Lanier & Paula Gaddis
15	Homeless Evaluation Reports Due for LEAs with Grants	Karen Munn

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<i>August cont'd</i>		
18	Training for new ESL teachers-Jackson	Jan Lanier
18-19	SES/LEA Provider Meetings	Rita Fentress
20	Understanding Title I Requirements for Private Schools	Paula Gaddis
27-28	New Director's Meeting	Debra Owens
29	Notification of parents eligible for SES should be completed	Rita Fentress
29	Deadline for LEA to submit SES student database to CREP	Rita Fentress, Jerry-Allyn Bates, CREP, U of M
28-29	TACF Monitoring Title I, Part A & D Programs	Liz Roper
<i>September</i>		
	LEAs' SES Provider Fairs and other parent outreach efforts (Aug-Sept)	Rita Fentress
	NCLB Compliance monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	Title I Distinguished Schools Applications	Karen Munn
	Title IV Report Due	Rita Tompkins
	LEA to submit Migrant Evaluation of Summer Programs	Paula Gaddis
	LEA to complete Quarterly Expenditure Report	Eve Carney and FACTS
	LEA ensures Title I Schools hold required annual meeting	NCLB Consultants
5	ELL Count Webinar	Jan Lanier
15	Consolidated LEA Performance Report opens on CREP website http://72.51.41.239/CrepReport/CPIndex.jsp	Sherry Perry, Trish Kelly, CREP Website
15	Homeless Report opens on CREP website http://72.51.41.239/CrepReport/HCIndex.jsp	Karen Munn, Sherry Perry, Trish Kelly, CREP Website
15-30	ESL Teacher Waivers due	Jan Lanier
16	Training for new ESL teachers-Columbia	Jan Lanier
18-19	ESL Task Force meeting (pending approval)	Jan Lanier, Paula Gaddis
21	Consult for Title III systems in Corrective Action (Sept 21-Oct 30)	Jan Lanier
24-25	ESL Task Force meeting (Item review for ELSA)	Jan Lanier, Paula Gaddis
24-26	Middle TN Federal Program Directors' Conference- Murfreesboro	Amy Wise, Rutherford County Schools
28-29	Training for new ESL teachers-East Tn	Jan Lanier
Prior to 30	LEA carryover limitation waiver submit	Brenda Staggs
30	School Improvement Grant Applications due	Debra Owens
30	Deadline for obligation of various grant funds	Brenda Staggs
30	Consolidated LEA Performance Report closes on CREP website http://72.51.41.239/CrepReport/CPIndex.jsp	Sherry Perry, Trish Kelly, CREP Website
30	Homeless Report closes on CREP website http://72.51.41.239/CrepReport/HCIndex.jsp	Karen Munn, Sherry Perry, Trish Kelly, CREP Website
	LEA submission of positive Migrant Occupational Survey	Paula Gaddis

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<i>September cont'd</i>		
	AMAO Webinar	Jan Lanier, Trish Kelly
	Migrant parent review of State Service Delivery Plan	Paula Gaddis
<i>October</i>		
	Charter submission to LEA and SDE	Eric Hilgendorf
	Charter Renewal submission to LEA and SDE	Eric Hilgendorf
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
	NCLB Compliance monitoring (Sept-Feb)	Debra Owens, NCLB Consultants
1	ESL Count taken from EIS, Child count for ELL, MFLEP (T1, T2), IMMIGRANT, NELB	Jan Lanier
1	FACTS rolls Formula Funds' money into Carryover	Eve Carney and FACTS
1	Final NCLB Budget Spreadsheets/ Worksheets due to NCLB Consultant	NCLB consultants
1	LEAs will submit list of eligible students to providers whose parents have selected the provider for services	Rita Fentress
1	Blueprint for PSC and SES due to SDE	Rita Fentress
5-7	8 th Annual Tennessee Educational Leadership, LEAD Conference Nashville Convention Center TN Dept of Education http://www.tennessee.gov/education/lead/	Trent Weaver
15	School Improvement Effective Strategies due from LEAs	Trish Kelly
19	Deadline verification for ELL Child count	Jan Lanier
30	Comparability Report Due	NCLB Consultants
30	Consults for Title III systems in Corrective Action deadline (Sept 21-Oct 30)	Jan Lanier
	Program Design Training (TBD)	Jan Lanier
<i>November</i>		
	Program Design Training (TBD)	Jan Lanier
	Charter Federal Grant Application Available	Eric Hilgendorf
	High Priority Schools Monitoring	NCLB Consultants
	NCLB Compliance monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
1	Deadline for Immigrant Grants	Jan Lanier
2	SES Providers will begin tutoring eligible students	Rita Fentress, Chris Satterfield
15	LEAs' SES Providers' Schedules due to SDE	Rita Fentress, Chris Satterfield
<i>December</i>		
	NCLB Compliance monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Blue Ribbon School nominees invited to complete BRS application	Karen Munn

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<i>December Cont'd</i>		
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
9-12	East TN Title I Conference 423-623-6748, smithb432@bellsouth.net	Bobby Smith
14	Neglected & Delinquent Child Count Survey completed by LEAs, SAs, & TACC	Liz Roper
31	LEA Equipment Monitoring	NCLB Consultants
<i>January 2010</i>		
	Check Fall Status Report with colored cells	Federal Programs Website
	Charter Contracts Initiated for Qualifying Charters	Eric Hilgendorf
	ELDA Training	Jan Lanier
	ELDA received in districts	Jan Lanier, Steven Nixon
	NCLB Compliance and Joint Fiscal monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	LEAs offer second round of SES if not offering continuous enrollment	Rita Fentress
	Private School intent to participate form due to LEAs	Paula Gaddis
9	Title I Part D Consolidated State Performance Report completed by LEAs & SAs	Liz Roper
18	Certifications of Employment from 7/1 to 12/ 31	NCLB Consultants
18	Principal Attestation for Title I Schools (SW and TA)	School returns form to LEA Office
19	Target for posting of revised SES application	Rita Fentress, Chris Satterfield
29	LEA application due for migrant summer program	Paula Gaddis
30	Webinar: Title IIA New Requirements for Highly Qualified Teachers 10:00 am CST	Julie McCargar, Vance Rugaard, Trish Kelly, Debra Owens
<i>February</i>		
	LEAs select month for collecting attendance data for FY11 Consolidated Application	Brenda Staggs
	NCLB Compliance monitoring (Sept-Feb)	Debra Owens and NCLB Consultants
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	LEAs document consultation with private schools concerning participation in Federal Programs for 10-11 school year.	Paula Gaddis
	LEA to submit private school enrollment participation on website http://72.51.41.239/CrepReport/PDSurvey.jsp	CREP Website
	Release of Funds form submitted by ALL LEAs	Eve Carney
	SES Provider Application Training	Rita Fentress, Chris Satterfield
1	ELDA test window opens	Jan Lanier, Steve Nixon
15	Blue Ribbon Schools applications due	Karen Munn
16	SES Application Window (Feb 16-Mar 27)	Rita Fentress

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<i>March</i>		
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	Self monitoring forms due from LEAs not participating in on-site comprehensive monitoring	NCLB Consultants
	OCR report for ELL sent by Leslie Farmer, Esquire	Jan Lanier
	LEA to complete Quarterly Expenditure Report on FACTS	Eve Carney and FACTS
	Discuss FY11 Consolidated Applications with NCLB Consultants. Prepare a list of questions to guide discussion.	NCLB Consultants
	Self-Monitoring of McKinney-Vento program by LEAs with grants	Karen Munn
	FY11 Consolidated Applications to be distributed by NCLB Consultants	Brenda Staggs
1	Title II A Improvement Plan Due to NCLB Consultant	Trish Kelly, NCLB Consultants
4-6	Tn Teachers for Speakers of Other Languages conference	Jan Lanier
12	ELDA testing window closes	Jan Lanier, Steve Nixon
27	Deadline-SES Application (Feb 16-Mar 27)	Rita Fentress
30	School Improvement Funds Performance Report for 2008-09 Due	Debra Owens
<i>April</i>		
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	SES Application Review (April-May)	Rita Fentress, Chris Satterfield
	OCR reports begin to arrive	Jan Lanier
	FY11 Consolidated Application Assistance Sessions – East, Middle, West	NCLB Regional Coordinator NCLB Consultants
	McKinney-Vento Grant Application Notification	Karen Munn
15	Self-monitoring Report for McKinney-Vento Grant Recipients Due	Karen Munn
29	West Tn Federal Programs Conference 731-658-2510x119, woodend@k12tn.net April 29-May1, 2009	Darrell Wooden
30	FY11 Consolidated Application Completion and Submission	NCLB Consultants
<i>May</i>		
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly

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<i>May Cont'd</i>		
	On-site monitoring of SES Providers (Nov-May)	Rita Fentress
	On-site Monitoring of McKinney-Vento Grant Recipients (March-May)	Karen Munn
	SES Application Review (April-May)	Rita Fentress, Chris Satterfield
	LEA to submit Certificates of Employment	NCLB Consultant
	Consolidated Charter Report	Eric Hilgendorf
1	Professional Development for ESL Survey	Jan Lanier
1	Title I Part D Application Completion and Submission by LEAs & SAs	Liz Roper
3-7	Title III monitoring by USDOE	Jan
<i>June</i>		
	Title II A Professional Development Surveys completed by teachers in each LEA. (Mar-June) http://72.51.41.239/CrepReport/PDSurvey.jsp	Trish Kelly
	Homeless Applications (McKinney-Vento) due	Karen Munn
	LEA to complete Quarterly Expenditure Report	Eve Carney and FACTS
	Self monitoring form from State Agency delinquent programs	Liz Roper
	Certifications of Employment from January 1 to June 30	NCLB Consultant
	Migrant Summer Program Monitoring starts	Paula Gaddis
30	Deadline for spending FY 09 McKinney-Vento Grant Funds (No Carryover)	Karen Munn
30	Submission of Individual Student Record (ISR) for each migrant student enrolled in district on the last day of school.	Paula Gaddis
Throughout the Year	Submission of Individual Student Record (ISR) for any migrant student who withdraws during the school year	Paula Gaddis
	Monthly review of migrant student list	Paula Gaddis